



**Minutes of the Meeting held on
Thursday 13th August 2020 at 3.00pm**

Those Present:- Cllrs; M-R. Hardy, P. Jones, A. McLeod, G. Rice and V. Wood
M. Pickering - Clerk

Chairman for the meeting, Cllr. Wood.

150 Declaration of Pecuniary and Non-Pecuniary Interests

PECUNIARY - NONE

NON-PECUNIARY - NONE

151 Apologies for Absence - Cllrs. R. Almond, S. Johnson, M. Khan and R. Shutt.

152 Consider a blanket leave of absence be granted to all members until May 2021 - The Parish Council resolved to pass a resolution to apply an exemption to the six-month rule to all members of the Parish Council due to Covid-19 until May 2021. Any members' non-attendance at meetings up until the date of this meeting was approved. Any members' non-attendance at meetings from the date of this meeting until May 2021, or until meetings resume, was approved.

153 a) Annual Accounts for Year Ending 31st March 2020 - The accounts for the year ending 31st March 2020 were presented to Council, after discussion these were approved and signed by the Chairman and Clerk.

153 b) Completion of Internal Audit - The Clerk read out a letter from the Internal Auditor, Mr. Alan Johnson, received on completion of the internal audit of the Council's books for year ended 31st March 2020. The accounts of the Council continue to be well maintained and no significant matters arose from the audit that need to be drawn to the attention of the Council at this time.

153 c) Annual Governance Statement 2019/20 - Members were given time to read the Annual Governance Statement. After discussion, it was subsequently approved and signed by the Chairman and Clerk.

153 d) Annual Audit Return Accounting Statements 2019/20 - The Clerk advised that the Annual Return Accounting Statements for 2019/20 had been prepared for audit and signed by the Responsible Finance Officer on 13th August. After discussion, the document was approved and signed by the Chairman of the meeting, Cllr. Wood.

154 Website Accessibility Compliance - The Clerk explained what website accessibility is (WCAG 2.1 AA) and what it means for Parish Councils. The website must meet the needs of those users with disabilities which include auditory, cognitive, neurological, physical, speech and visual. UK Public Bodies must comply at level AA, this addresses the key elements of content accessibility. The Clerk had researched Vision ICT which is a company used by many local town and parish councils. The Clerk was given approval to proceed with a new website with Vision ICT. Cllr. Hardy to assist the Clerk if required.



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- 155 Consider purchasing a laptop to carry out Parish Council Administration - The purchase of a laptop for the Clerk/Finance Officer was approved, up to the value of £650 including set up charge and accessories. Microsoft Office 365 at a cost of £5.99 per month was also approved.

Chairman's Signature

Meeting closed at 3.45pm.