



**Minutes of the Meeting held on  
Thursday 9<sup>th</sup> September 2021 at 7.00pm**

---

Those Present:- Cllrs; M-R. Hardy, P. Jones, A. McLeod, G. Rice and V. Wood  
M. Pickering - Clerk  
Ward Councillor V. Padden  
Four members of the public

---

Chairman for the meeting, Cllr. V. Wood.

30 Apologies for Absence - Cllrs. R. Almond, S. Johnson, R. Shutt and Ward Cllr. M. Sutton.

31 Declaration of Pecuniary and Non-Pecuniary Interests

<b>PECUNIARY - NONE</b>
-------------------------

<b>NON-PECUNIARY - NONE</b>
-----------------------------

32 Public Speaking - None.

33 Local Police Report - Local Police team are in receipt of the Parish Council meeting dates for the remainder of 2021.

34 Minutes Parish Council Meeting (8 July 2021) - The minutes of the Parish Council Meeting held on Thursday 8 July 2021 were accepted as a true record of what took place and duly signed by the Chairman.

35 Matters Arising from Minutes

Minute 25 – Cllr. Hardy expressed her concern with the way in which E.R.Y.C. Planning application notifications are being displayed in the East Riding. Residents are not finding out about neighbouring planning applications. It was agreed to monitor the situation.

Minute 26 (c) – Refurbishing of the Parish Council seats is now complete.

36 Update from Tranby Ward Councillor - Cllr. Padden briefed members on issues dealt with since July 2021.

***Cllrs. Padden left the meeting, 7.45pm***

37 Finance

a) Finance Report - Members received and approved the latest finance report April to August 2021.

b) Bank Statement - Statements dated 25 June, 9 July, 23 July, 6 August and 20 August 2021 received.

c) Completion of Limited Assurance Review for the Year Ended 31 March 2021 - The Clerk reported that the Limited Assurance Review had been signed off by PKF Littlejohn LLP with no matters of concern.



**Minutes of the Meeting held on  
Thursday 9<sup>th</sup> September 2021 at 7.00pm**

38 Parish Council Cheques & Standing Orders - The following cheques were approved:-

CHEQUE NO.	DETAILS	AMOUNT	VAT AMOUNT
<b>13<sup>TH</sup> AUGUST 2021</b>			
011898	Mrs. A. Pickering (Pay/Petrol/Expenses/Home Working)	£953.61	Nil
011899	Stationery (Ink Cartridges)	£35.99	£6.00
011900	Stationery (A4 Paper)	£16.49	£2.75
011901	Postage	£32.70	£Nil
011902	Microsoft 365 Personal	£5.99	£1.00
<b>PAYMENTS BY STANDING ORDER/DIRECT DEBIT</b>			
14.08.21	East Riding Pension Fund – Contribution Employer/Employee	£274.88	Nil
CHEQUE NO.	DETAILS	AMOUNT	VAT AMOUNT
<b>9<sup>TH</sup> SEPTEMBER 2021</b>			
011903	Mrs. A. Pickering (Pay/Petrol/Expenses/Home Working)	£949.81	Nil
011904	Mr. A. Capraro (Repair x 1 Seat, Varnish x 8 Seat)	£347.50	Nil
011905	Npower Commercial Gas Ltd (Energy Charges Festive Lighting)	£121.80	£5.80
011906	Men in Sheds (Office/Hall Rental Aug-Oct 2021)	£475.00	Nil
011907	Microsoft 365 Personal	£5.99	£1.00
011908	Mrs. A. Pickering (Ink Cartridges/Stationery)	£67.01	£11.17
011909	PKF Littlejohn LLP (Limited Assurance Review)	£240.00	£40.00
011910	Npower Commercial Gas Ltd (Energy Charges Festive Lighting)	£30.21	£1.44
<b>PAYMENTS BY STANDING ORDER/DIRECT DEBIT</b>			
14.09.21	East Riding Pension Fund – Contribution Employer/Employee	£274.88	Nil

39 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 9<sup>th</sup> September 2021

- FULL PLANNING PERMISSION - Erection of single storey extension to rear – 59 Spring Gardens, Anlaby Common – **No observations.**
- FULL PLANNING PERMISSION – Conversion of integral garage to create additional living accommodation - 7 Hale Close, Anlaby – **No observations.**
- FULL PLANNING PERMISSION - Erection of single storey extension to front and conversion of garage to additional living space – 107 Woodland Drive, Anlaby – **No observations.**
- FULL PLANNING PERMISSION - Change of use from B8 (storage and distribution) to B2 (car workshop), erection of a single storey flat roof extension, single storey pitched roof extension with solar panels and canopy, external alterations and material changes including window and door reconfigurations and timber cladding, installation of solar panels to front elevation flat roof, erection of single storey extension to rear for plant area / cage, 2 valet bays, new 2.4m palisade fence and sliding gates to front entrance – Keyline Building Materials, 32 Springfield Way, Anlaby – **Recommend approval.**
- VARIATION OF CONDITION(S) - Variation of condition 2 (opening times) of planning permission 18/03443/PLF - Change of use of part of Bathroom Showroom (B1/B8 use) to a CrossFit/Group Training Facility (D2 use) to allow the opening



**Minutes of the Meeting held on  
Thursday 9<sup>th</sup> September 2021 at 7.00pm**

times to be changed at Unit 4 from 08:00 to 12:00 Saturday and at no time Sunday to 08:00 to 16:00 Saturday and 10:00 to 16:00 Sunday – CrossFit Humber Unit 4 Ringrose Centre, 27 Pryme Street, Anlaby – **Recommend refusal. We have major concerns about the impact these additional opening times will have on the well-being of the residents of Pryme Street due to excessive noise and dire parking conditions. We request a review of parking allocation for this facility.**

- FULL PLANNING PERMISSION – Erection of single storey extension to rear – 18 Colville Avenue, Anlaby Common - **No observations.**

**Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 13<sup>th</sup> August 2021**

- FULL PLANNING PERMISSION - Erection of conservatory to rear – 80 Tranby Lane, Anlaby – **Recommend approval.**
- FULL PLANNING PERMISSION – Erection of a marquee (retrospective), replacement of existing rugby posts to first team pitch, erection of 6.0m high retractable ball netting system along part of North and West boundaries and replacement flood lighting stanchions - Hullensians RUFC 8 Springfield Lane, Anlaby Common – **Recommend approval.**
- FULL PLANNING PERMISSION - Erection of a single storey extension to rear following removal of existing conservatory, installation of roof lights to front and construction of dormer windows to rear – 142 Tranby Lane, Anlaby – **No observations.**
- TELECOMMUNICATIONS – PRIOR NOTIFICATIONS - Installation of 20.00m monopole supporting 6 no. antennas with wrap around equipment cabinet at base of column, installation of 3 no. new equipment cabinets and ancillary development - Grass Verge North Of Christ Church, South Ella Way, Kirk Ella - **We are concerned about the proposed position of the equipment and the impact on public visual amenity.**
- FULL PLANNING PERMISSION - Erection of a single storey extension to rear - 272 Beverley Road, Anlaby – **No observations.**
- FULL PLANNING PERMISSION - Erection of two storey and single storey extension to side - 23 Normanton Rise, Anlaby Common – **Recommend approval.**
- FULL PLANNING PERMISSION - Erection of a dwelling, cycle shed and associated infrastructure - Land South Of 19 Ditmas Avenue, Anlaby Common – **Recommend refusal. Over-development of the site.**
- FULL PLANNING PERMISSION - Erection of single storey extension to rear - 395 Beverley Road, Anlaby – **No observations.**
- STRATEGIC – RESERVED MATTERS - Erection of 52 dwellings following Outline permission 19/02734/STOUT (Appearance, Landscaping, Layout and Scale to be considered) - Land East Of 32 Onslow Street, Anlaby – **Noted.**
- STRATEGIC – VARIATION OF CONDITION(S) - Erection of warehouse and retail units (Application to remove Conditions 3 (service road) and 21 (use class) and variation of Conditions 2 (approved discharge of conditions), 4 (hard and soft landscaping), 9 (mezzanines), 10 (use classes), 13 (Flood Risk Assessment), 15 (Vehicular access), 16 (approved plans) to allow for an amended layout, and 18 (Service Area Management Plan) of planning permission 15/03599/STVAR) - Anlaby Retail Park, Springfield Way, Anlaby - **We object to this application for the following reasons: We have concerns about the removal of service road and the existing traffic issues around there which further development will only make worse. We think a major rethink of Springfield Way and parallel service road and the entry points to the park are required. We strongly urge the East Riding of Yorkshire Council to look at traffic problems in this area, something which has been ongoing for years.**



**Minutes of the Meeting held on  
Thursday 9<sup>th</sup> September 2021 at 7.00pm**

---

Planning Decisions

- Erection of a single storey extension to side and rear – 12 Springfield Way, Anlaby – GRANTED
- Erection of a single storey extension to side and rear – 82 Tranby Lane, Anlaby – GRANTED
- Erection of single storey extension to side and rear – 14 Park Walk, Anlaby Common – GRANTED
- Erection of single storey extension to side and alteration from pitched roof to flat roof over existing projection – 8 Lawrance Avenue, Anlaby – GRANTED
- Erection of two storey extension to side – 95 Spring Gardens, Anlaby Common – GRANTED
- Change of use of dry-cleaning shop to a café, with associated works including creation of a fenced seating area to front and erection of a gazebo to rear (retrospective application) – Dry Cleaning Well, 272 Hull Road, Anlaby Common – GRANTED
- Erection of single storey extension to rear – 8 Glenwood Drive, Anlaby Common – GRANTED
- Erection of two storey extension to side and rear following removal of existing garage and conservatory – 2 Tison Garth, Anlaby – GRANTED
- Erection of a single storey extension to front – 41 Hawkshead Green, Anlaby Common – GRANTED
- Erection of canopy, alterations to increase eaves height with pitched roof and external alterations to allow change of use from builder's merchants (sui generis) to industrial use (B2) and storage/distribution (B8) (mixed use) with ancillary offices – Keyline Builders Merchants, 36 Springfield Way, Anlaby – GRANTED
- Erection of conservatory to rear – 80 Tranby Lane, Anlaby – GRANTED
- Erection of fence to land at the side of the property – 5 Onslow Streety, Anlaby – GRANTED
- Erection of a single storey extension to existing garage – 14 Samman Close, Anlaby – GRANTED
- Erection of a marquee (retrospective), replacement of existing rugby posts to first team pitch, erection of 6.0m high retractable ball netting system along part of North and West boundaries and replacement flood lighting stanchions – Hullensians RUFC, 8 Springhead Lane, Anlaby Common – GRANTED
- Erection of two storey extension to side and rear, construction of dormer to rear and single storey extension to front following demolition of existing porch to front and car port to side – 30 Colville Avenue, Anlaby Common – GRANTED
- Erection of single storey extension to side and rear, construction of dormers to side and rear and installation of 2 roof lights to front – 88 Hull Road, Anlaby – GRANTED
- Erection of a single storey extension to side following demolition of existing garage - 45 Lowfield Road, Anlaby - GRANTED

40 Update from Working Groups

a) Community Events

Update Men in Sheds Haltemprice - Cllr. Rice gave an update on progress with Men in Sheds building and membership. The facility is open weekly on a Monday and Thursday during the hours 10am – 3pm. An Open Day is scheduled for Saturday 2nd October 2021, 10am – 2pm.



**Minutes of the Meeting held on  
Thursday 9<sup>th</sup> September 2021 at 7.00pm**

---

AWAKE (Anlaby, Willerby and Kirk Ella) U3A Open Day - U3A Open Day/Relaunch will be held on Wednesday 15<sup>th</sup> September at St Andrews Church Hall, Willerby Square from 2pm until 3.30pm. They hope to showcase lots of their groups with stalls, demonstrations and culminating with cake to commemorate the 10<sup>th</sup> Anniversary.

Remembrance Sunday Poppy Wreath - Approved the purchase of one poppy wreath for the Chairman to present at St. Peter's Church Anlaby.

Queen's Platinum Jubilee - Members were asked to start considering ways in which to commemorate Her Majesty's 70 years on the throne. Clerk to start looking at prices for gifts i.e. coins, mugs, water bottles etc.

Christmas 2021 - It was agreed an outside event will take place on Friday 3<sup>rd</sup> December 2021. Further discussion required at the October meeting regarding the format of the event.

b) Environment

Anlaby Common - A resident had reported sight of a pair of buzzards on the Common.

c) Safety, Street Scene and Facilities - Still waiting for approval from E.R.Y.C. for new litter bin sites. Residents had expressed their concern about the use of the grit from the grit bin on Windsor Avenue, Cllr. Wood to investigate.

d) Communication - Cllr. McLeod agreed to produce a November newsletter. Some topics for inclusion; Local Plan Update, ALP's Update, Christmas Events.

e) Administration

Review of Financial Management Risk Assessment - Agreed no changes.

Review of Financial Regulations - Agreed no changes.

Review of Grants Procedure - Agreed no changes.

Review of Model Publications Scheme - Agreed no changes.

Review of Standing Orders - Agreed after minor changes.

41 East Riding of Yorkshire Issues

Traffic Surveys Anlaby - Traffic surveys at Hull Road, Anlaby near the school and Grimston Road commenced 6<sup>th</sup> September. Results will be published in due course.

Public Spaces Protection Orders Review 2022 - A review of the Public Spaces Protection Orders will commence early 2022. After discussion the Parish Council had no changes to make on the current schedule.

Completion of Tree Planting Fund - The Clerk had submitted a grant application form to the E.R.Y.C. for £3,000 to plant trees in over 30 sites in Anlaby and Anlaby Common.

42 General Correspondence

Letter re. Possibility of placing information boards at the site of the former Hull & Barnsley Railway line - Members were in receipt of a very detailed letter about the possibility of placing information boards at the site of the former Hull and Barnsley Railway Company's line and sheds at Springhead, Anlaby, similar to the feature seen at the car park at Willerby Square. Members were very interested in the idea and keen to be involved with such a project. Further discussion required at the October meeting.



**Minutes of the Meeting held on  
Thursday 9<sup>th</sup> September 2021 at 7.00pm**

---

- 43 Training and Development - Cllrs. Hardy and Rice had attended First Aid training as members of Men in Sheds Haltemprice.
- 44 Agenda Items for Next Meeting
- Christmas 2021
  - Queen's Platinum Jubilee
  - Information boards at the site of the former Hull & Barnsley Railway line
- 45 Date and Time of Next Meeting - The next meeting is scheduled for Thursday 14<sup>th</sup> October 2021, 7.00pm, at the ACCA Building, First Lane, Anlaby.

---

Chairman's Signature

Meeting closed at 8.55pm.