



**Minutes of the Meeting held on  
Thursday 9<sup>th</sup> June 2022 at 7.00pm**

Those Present:- Cllrs; R. Almond (Chairman), M. Chappell, M-R. Hardy (Vice Chairman), S.A. Johns, P. Jones, J. Kitchen, R. Shutt and V. Wood  
M. Pickering – Clerk  
Ward Councillors V. Padden and M. Sutton

Cllr. Hardy asked the Clerk to remove 'Alderman' from Parish Council paperwork.

18 Apologies for Absence - Cllrs. S. Johnson and A. Mcleod.

19 Declaration of Pecuniary and Non-Pecuniary Interests

**PECUNIARY - NONE**

**NON-PECUNIARY**

CLLR.	AGENDA ITEM	DETAILS	REASON
Chappell	4	Funding Request from Humberside Police	Previously employed as Head of Finance and Business Services Humberside Police

20 Public Speaking - None.

21 Local Police Report

Funding Request from Humberside Police - A request for funding had been received from the local Policing Team. PC 2505 Katie Peach advised she would attend the Parish Council meeting to present the request. The funding would be used to pay for Officers, currently working in Hull, to patrol the area on mopeds/off road bikes. After discussion it was agreed it would not be possible to make a donation. Ward Cllr. Padden to investigate why the Police are asking Parish Councils for funding.

22 Update from Tranby Ward Councillors - Ward Cllrs. Padden and Sutton briefed members on issues dealt with since May 2022.

*Ward Cllrs. Padden and Sutton left the meeting, 7.35pm*

23 Minutes Annual Council Meeting (12<sup>th</sup> May 2022) - The minutes of the Annual Council Meeting held on Thursday 12<sup>th</sup> May 2022 were accepted as a true record of what took place and duly signed by the Chairman.

24 Minutes Parish Council Meeting (12<sup>th</sup> May 2022) - The minutes of the Parish Council Meeting held on Thursday 12<sup>th</sup> May 2022 were accepted as a true record on what took place and duly signed by the Chairman.

25 Matters Arising from Minutes

Minute 11(a) - The Platinum Jubilee Commemorative coins were well received from all three schools.

Minute 11(c) - Agreed ten sacks of daffodil bulbs be ordered for delivery to Cllr. Almond.

Minute 13 - The name bank had been updated to include Servicemen who fell in World War Two.



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26 Finance

- a) Bank Statements - Statements dated 29 April and 13 May received.
- b) Completion of Internal Audit - The Clerk read out the Internal Audit report from Mr. A. Johnson, received on completion of the internal audit of the Council's books for year ending 31<sup>st</sup> March 2022. The accounts of the Council continue to be well maintained, two minor matters arising: Minute 141e, 10<sup>th</sup> March 2022, to include advancement from scp 20 to scp 21. Box 4 of the Annual Return, figure to be adjusted and variance analysis changed accordingly. The Clerk informed members that Mr. Johnson had now retired, details of a possible suitable replacement Internal Auditor were provided.
- c) Approve Annual Governance Statement 2021/22 - Members were given time to read the annual governance statement which was explained by the R.F.O. After discussion, the form was completed, approved, and then signed by the Chairman and Clerk.
- d) Annual Audit Return Accounting Statements 2021/22 - The Clerk advised that the Annual Audit Return Accounting Statements 2021/22 had been prepared for audit and signed by the Responsible Finance Officer on 8<sup>th</sup> June 2022. After discussion, the document was approved and signed by the Chairman of the meeting, Cllr. R. Almond. Clerk to provide Cllr. Chappell with a copy of the Parish Council asset register.
- e) Parish Council Insurance Renewal - The renewal documents for the insurance had been received at a cost of £830.94, details of which had been checked for accuracy.

27 Parish Council Cheques & Standing Orders - The following cheques were approved:-

CHEQUE NO.	DETAILS	AMOUNT	VAT AMOUNT
<b>9<sup>TH</sup> JUNE 2022</b>			
011972	Staffing Costs	£1022.17	Nil
011973	Microsoft 365 Personal	£5.99	£1.00
011974	Alan Johnson (Internal Audit Fee)	£330.00	Nil
011975	Zurich Municipal (Insurance Renewal)	£830.94	Nil
011976	KCOM (Billing Period 01/06/22 – 31/05/23)	£360.00	£60.00
011977	Stationery	£9.90	Nil
<b>PAYMENTS BY STANDING ORDER/DIRECT DEBIT</b>			
14.06.22	East Riding Pension Fund – Contribution Employer/Employee	£271.20	Nil

28 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 9<sup>th</sup> June 2022

- REGULATION 3 – DEVELOPMENT BY COUNCIL - Erection of single storey extension to front and side - 1 Woodhill Close, Anlaby – **No observations.**
- CONSENT TO DISPLAY AN ADVERTISEMENT - Display of 3 externally illuminated fascia signs, 11 non-illuminated fascia signs and 12 non-illuminated post mounted signs - Willand Primary Care Centre, Lowfield Road, Anlaby – **No observations.**
- FULL PLANING PERMISSION - Erection of two storey extension to side - 6 Derringham Avenue, Anlaby Common – **No observations**
- FULL PLANNING PERMISSION – Erection of single storey extension to side and rear – 17 Croft Drive, Anlaby – **No observations.**



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- FULL PLANNING PERMISSION – Erection of single storey extension to existing sports hall to provide a football clubhouse and changing facilities – Hesse Rangers Football Club, Beverley Road, Hesse – **Recommend approval.**

29 Update from Working Groups

- a) Community Events  
Update Men in Sheds Haltemprice - Cllr. Hardy briefed members on activities at the facility.  
Platinum Jubilee Best Dressed Shop/Premises - The competition had been a huge success with many shops/premises participating. Cllr. Mcleod had requested Anlaby Park Pub be recognised for their efforts.  
Provision of Defibrillators - It was agreed Cllr. Chappell draft a letter for approval by the Chairman, to be sent to the Yorkshire Ambulance Service requesting information about locations of defibrillators in the parish and neighbouring parishes and ask that any enquiries from groups in the area regarding provision of defibrillators be passed to the Parish Council.
- b) Environment  
Anlaby Common – Dog walkers seen.
- c) Safety, Street Scene and Facilities  
Parish Council Notice Board Historical Map - Clerk had obtained a digital copy of the map and will now endeavour to obtain quotes from companies to re-print with the additional wording.
- d) Communication  
Communication between Councillors - Agreed no change to communication methods between Councillors.
- e) Administration  
Parish Council Vacancy - E.R.Y.C. had been notified of the resignation of Cllr. Rice.

30 Anlaby House Grounds - Clerk to write to E.R.Y.C requesting any information available relating to Anlaby House Grounds Trust Land. The Chairman would like to know more about the legal standing of the land.

31 Haltemprice Skate Park - Cllr. Hardy informed members that the Skate Park continues to be well used. Members wishing to know more about the running of the Skate Park are invited to speak to Cllr. Hardy in her capacity as Haltemprice Skate Park Committee member. Cllr. Chappell would welcome clarity on the Parish Council's obligations to the Skate Park.

32 East Riding of Yorkshire Issues  
Introduction and Short Survey Request Digital Inclusion (Health) Officer - Introduction email received.  
Anlaby, Willerby & Kirk Ella – Secure Cycle Parking - Within this year's LTP programme there is an allocation for secure cycle parking including adapted bikes and trikes within Anlaby, Willerby and Kirk Ella areas. Clerk to email to members for consideration.

33 General Correspondence  
❖ Crime Statistics 14/04/22 – 12/05/22  
❖ Public Notice Ings Lane/Church Road TTRO  
❖ Public Notice South Ella Way Kirk Ella



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- ❖ Copy email Public Rights of Way Anlaby

Planning Decisions

- Erection of single storey extension to side and rear, construction of hip to gable extension to side and dormer window to rear and installation of two roof lights to front (revised scheme 21/01599/PLF) – 88 Hull Road, Anlaby – GRANTED

Joint Communication regarding E.R.Y.C. – Newbald Parish Council - Document received, agreed no further action.

Email from Resident re. Traffic Speed on Springfield Way - An email had been received from a resident expressing his concern about the speed of vehicles on Springfield Way. Clerk to send email to E.R.Y.C. Highways for consideration.

34 Training and Development

Annual Town and Parish Council Planning Liaison Meetings - Training will take place in June for a maximum of four members, members to notify the Clerk if they wish to register for the event.

35 Agenda Items for Next Meeting - None.

36 Date and Time of Next Meeting - The next meeting is scheduled for Thursday 14<sup>th</sup> July 2022, 7.00pm, at the Community Building, First Lane, Anlaby.

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Chairman's Signature

Meeting closed at 9.20pm.